

8.5" x 11" Tri Fold

8.75 x 11.25" Bleed Size
Outside edge. Design should be
this dimension

8.5" x 11" Trim Size
Black dotted line

8.25" x 10.75" Safe Zone
Blue solid line. Text, phone numbers
and web addresses inside this area

POSTAGE
STAMP OR
INDICIA

INK FREE ADDRESS AREA
4" x 2.75"

.625" INK FREE BARCODE AREA

RETURN ADDRESS AREA
Required on All Mailings

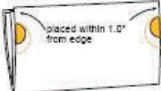
This Panel 3.625" wide

This Panel 3.6875" wide

This Panel 3.6875" wide

FOLDED SELF MAILERS (FSM) TAB SIZES & NUMBER TO USE		
Category	up to 1 oz	over 1 oz up to 3 oz
Basic FSM	(2) 1.0" tabs	(2) 1.50" tabs
FSM w/attachments, loose enclosures, OR Basic FSM with dies or perfs	(2) 1.50" tabs	(2) 2.0" tabs OR (3) 1.50" tabs, horizontal
Quarter Fold	(2) 1.0" tabs	(3) 1.50" tabs, horizontal (2) 1.50" tabs, oblong

Horizontal Tab Placement

 OR  OR 

Oblong Tab Placement

 OR 

USPS Preferred Address lead Address lead

Fold Line - black dashed line